

Feb. 17, 2005

Recreation Commission

The mtg. was called to order by ch. Dave Whitten at 6:45 pm with Bob Selfe, Rick Cechetti, Pat Newhall (Commissioners) present, also Mira Frase & Nani O'Keefe. The Peeper Fest is now know as the "Peeper Run" by the Chamber of Commerce. They cannot have their name on the publicity if sponsored by the Rec. Dept. Carol Reilly talked to Linda Brushett about this.

WINTER FEST was a huge success-very well attended by many parents and children. Mira will ask Rick Smith to come to our next mtg. to discuss usages of the gym & other places.

The software program: the Rec. Dept. did go out to bid for a software program to update the capabilities of our computer and website. We need a database for better tracking: what's most popular for programs; better control of finances. Parents can sign up their children for programs and pay on line- everything on the computer. THE LATEST DEVELOPMENT, LLC, a company based in Barrington submitted a 9-page proposal for their program: TLD RecManaV1.1. The proposal was examined and discussed by the Commissioners. The cost to the Rec. Dept. will be \$100/month after installation. Bob moved and Rick seconded to expend \$1,500 to start having this program installed, after the Town Attorney looks it over. All monies for this software program will come from the Revolving fund -not costing the tax-payers anything. The motion was approved unanimously. The next mtg. will be March 10,2005. The mtg. adjourned 8:25 PM.

See Addendum by Rick Cechetti for details on the 2 proposals received by the Commission.

Pat Newhall, Sec.

Addendum to minutes of the Barrington Recreation Committee dated 2/17/05

The Latest Development, LLC (TLD) presented a proposal to develop and service a software database called TLD RECMANA V1.1 to the commission.

As a commission we have discussed computer software that would allow the office staff to spend less time inputting data and more time servicing our customers.

The Recreation Director, Mira Frase, was tasked with soliciting proposals for a program. In addition to posting on the Town Website (WWW.Barrington.NH.gov) She contacted three different companies; Vermont Systems of Essex Junction VT, RecWare of Sacramento, CA and TLD of Barrington, NH.

The three proposals were:

1. **Vermont Systems (RECTRAC)** is a previously developed program and would cost about \$5641.00 for Phase I which only includes an activity registration program. It would not necessarily be tailored to our needs and Vermont Systems is located in Essex Junction, Vermont.
2. **RecWare** is a previously developed program and would cost \$9,995.00. It would not necessarily be tailored to our needs and RecWare is located in Sacramento, California. There is concern that because of their location servicing our account could be less than satisfactory.
3. **TLD RECMANA** proposal would cost \$4000 for Phase I and will be developed with Barrington Recreation in mind, the initial proposal is for a basic system to log in and capture the data for all our recreation program users. This will include allowing users to sign up for recreation programs from home via the internet. TLD is located on Green Hill Road in Barrington, NH. They are the same company that has provided our town web site services. In addition to one year of Technical Support, TLD will provide two years of web hosting (~\$2400 value).

After much discussion a motion was made to request a legal opinion from the Town Lawyer concerning the purchase of the software from TLD and the possibility of "conflict of interest" issues. At our last meeting we hired Ms. Cynthia O'Keefe as the interim Assistant Recreation Director and she is also an employee of TLD. We believe that there is no conflict because:

- a. The Commission has been discussing the purchase of a Recreation Department software program for over two years.
- b. TLD's proposal is tailored to our specific needs and also less expensive. TLD is a locally based company and more capable of addressing our service requirements with haste and understanding of our issues and business.
- c. The money used to purchase this software is coming from the Revolving Fund and not taxpayers.
- d. Having Ms O'Keefe in the office while we institute this program will ease the transition.
- e. Legal advice from the Town Lawyer concluded that there would not be a conflict of interest.

Commissioner Cecchetti stated that even if the TLD proposal was more money, but close in price, he would vote to spend Barrington Recreation dollars in Barrington. He has always believed in using in-town companies whenever possible as it benefits everyone when we spend our money here.

In the opinion of the Recreation Commission, the TLD RECMANA proposal is beneficial on many different levels:

- 1 It is less expensive
- 2 TLD is a local company that will be accessible
- 3 It is a program tailored to our specific needs
- 4 Our users dollars are being spent in town
- 5 ***TLD is hoping to market this software to other recreation departments. Their success is beneficial to the community. Using BRD as an Alpha site provides TLD with a development platform that will benefit BRD and TLD.***

Respectfully Submitted,
Rick Cecchetti
***Recreation Commissioner, Barrington Recreation Department
(Term Expires 3/2005)***